

Notice of Intent to Apply for Coverage Under MS4 General Permit

Form 3400-191 (R 3/06)

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**Notice:** This application is authorized by s. 283.37, Wis. Stats., and chs. NR 151 and 216, Wis. Adm. Code. Personally identifiable information on this form may be used for other program purposes and may be made available to requestors under Wisconsin's Public Records laws and be posted on the Department's internet site.

**Instructions:** Complete the following for all permit applications. If additional space is needed to respond to a question, attach additional pages. Provide descriptions below that explain the program activities that you expect to develop and implement to comply with the Municipal Separate Storm Sewer System (MS4) general permit (<http://dnr.wi.gov/org/water/wm/nps/stormwater/muni.htm>). Section 3 of the MS4 general permit contains the compliance schedules that direct when the individual program activities need to be developed and submitted to the Department for review. The detailed programs that are developed and submitted to the Department for review may deviate from the program activities described below if necessary. The descriptions provided below are necessary for the Department to verify that the municipality's program activities comply with the permit.

**Section I: Applicant Information**

Name of Municipality

VILLAGE OF Cottage Grove

Mailing Address

221 E. Cottage Grove Road

City

Cottage Grove

State

WI

Postal Code

53527

County(s) in which Applicant is located

DANE

Type of Municipality: (check one)

☐ County ☐ City ☒ Village ☐ Town ☐ Other (specify)

**Section II: Local Contact Information (check one)**

Name of Municipal Contact Person

JIM HESSLING

Title

Director of Public Works

Mailing Address

221 E. Cottage Grove Road

City

Cottage Grove

State

WI

Postal Code

53527

E-mail address

Jhessling@verizon.net

Telephone Number (include area code)

608-839-5813

Fax Number (include area code)

608-839-1603

**Section III: Water Quality Concerns**

Yes No

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Does any part of the MS4 discharge to an outstanding resource water (ORW) or exceptional resource water (ERW) listed under s. NR 102.10 or 102.11, Wis. Adm. Code? (An unofficial list of ORWs and ERWs may be found on the Department's Internet site at: <http://dnr.wi.gov/org/water/wm/wqs/>)

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Does any part of the MS4 discharge to an impaired waterbody listed in accordance with section 303(d)(1) of the federal Clean Water Act, 33 USC § 1313(d)(1)(C)? (A list of Wisconsin impaired waterbodies may be found on the Department's Internet site at: <http://dnr.wi.gov/org/water/wm/wqs/303d/303d.html>)

**Section IV: Area and Population Within the MS4**

Yes No

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Is the MS4 within an "Urbanized Area" as defined by U.S. EPA? (See <http://www.epa.gov/npdes/pubs/fact2-2.pdf>)

If no, skip the rest of this section and continue to Section V. If yes, estimate the area served by and the population within the MS4 in an Urbanized Area (UA).

(Urbanized Area maps are available on the EPA web site at: <http://cfpub1.epa.gov/npdes/stormwater/urbanmaps.cfm>)

Total municipal area (in square miles):

Approx 3 square miles

Total municipal population (in year 2000):

Approx 4059

MS4 service area within Urbanized Area (in square miles):

Approx 2 square miles

Municipal population within Urbanized Area (in year 2000):

Approx 4000

**Section V: Potential Permit Exemption**

Yes No

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Section NR 216.023, Wis. Adm. Code, allows certain MS4s that have less than 1000 people residing in an urbanized area to be waived from having to obtain municipal storm water permit coverage.

Do you believe that the MS4 may be eligible for this potential exemption?

**Section VI: Summary of Municipal Storm Water Program Activities**

Describe the programs or activities the municipality is doing or will do to comply with the requirements of the MS4 general permit. Attach additional pages if necessary.

**A. Public Education and Outreach**

Describe the public education and outreach program activities that the municipality will implement to comply with section 2.1 of the MS4 general permit.

See attached

**B. Public Involvement and Participation**

Describe the public involvement and participation program activities that the municipality will promote to comply with section 2.2 of the MS4 general permit.

See attached

**C. Illicit Discharge Detection & Elimination**

Describe the illicit discharge detection and elimination program authority and activities that the municipality will develop and implement to comply with section 2.3 of the MS4 general permit.

See attached

**D. Construction Site Pollution Control**

Describe the construction site pollutant control program authority and activities that the municipality will develop and implement to comply with section 2.4 of the MS4 general permit.

See attached

**E. Post-Construction Site Storm Water Management**

Describe the post-construction storm water management program authority and activities that the municipality will develop and implement to comply with section 2.5 of the MS4 general permit.

See attached

**F. Pollution Prevention**

Describe the pollution prevention program activities that the municipality will implement to comply with section 2.6 of the MS4 general permit.

See attached

**Section VII: Certification**

I hereby certify that I am an authorized representative of the municipality that is the subject of this application for general permit coverage, and that the information provided is true and complete, to the best of my knowledge. I understand that Wisconsin law provides severe penalties for submitting false information.

Authorized Representative Name

Title

JAMES R. HESSLING

DIRECTOR OF Public Works

Signature

Date Signed

*James R. Hessling*

9-13-06

E-mail address

Telephone Number (include area code)

Fax Number (include area code)

Jhessling@verizon.net

608-839-5813

608-839-1603

Return this completed form to:

Wisconsin Department of Natural Resources  
Storm Water Program - WT/2  
PO Box 7921  
Madison, WI 53707-7921

**A. Public Education and Outreach**

The Village intends to run a series of articles in its quarterly newsletter addressing certain components of storm water management. Another activity that the Village plans on implementing is the addition of 'storm water information' link on its website. Small business owners such as gas stations and mini marts will be provided with informational media pertaining to oil and grease and the maintenance of such control devices. *The time frame for implementation of the Public Education portion of the permit is consistent with the Compliance Schedule included with the permit*

**B. Public Involvement and Participation**

The Village intends to hold public meetings to receive input on the storm water management plan and its components. Community reporting will also be used as a means of public involvement. Such activities would include the reporting of suspicious discharges and improperly maintained erosion control measures to the Village. *The time frame for implementation of the Public Involvement and Participation portion of the permit is consistent with the Compliance Schedule included with the permit*

**C. Illicit Discharge Detection & Elimination**

The Village is currently working on an illicit discharge ordinance. Another component is the visual inspection and possible testing of the Village's storm water infrastructure. Cross connections with the sanitary sewer system will be eliminated if found. As part of this section the Cottage Grove Fire Department has received spill response training to try and stop any hazardous material from entering the storm water system. *The time frame for implementation of the Illicit Discharge Detection & Elimination portion of the permit is consistent with the Compliance Schedule included with the permit*

**D. Construction Site Pollution Control**

The Village of Cottage Grove currently has in place an ordinance that deals with erosion and sediment control. It is also required of any person(s) during construction to use Best Management Practices (BMP's) which will aid in the reduction of erosion. Inspection and enforcement is also provided as part of our storm water activities. *The time frame for implementation of the Construction Site Pollution Control portion of the permit is consistent with the Compliance Schedule included with the permit*

**E. Post-Construction Site Storm Water Management**

Post construction runoff is controlled through Chapter 163 of the Village of Cottage Grove's Code of Ordinances. It is intended that the Village of Cottage Grove Plan Commissioners will hold a work shop to provide information on environmentally sensitive land development. Private owners of storm water facilities are required to have a maintenance plan, along with an affidavit filed with the Dane County Register of Deeds office in order to comply with our regulations. *The time frame for implementation of the Post-Construction Site Storm Water Management portion of the permit is consistent with the Compliance Schedule included with the permit*

**F. Pollution Prevention**

In order to comply with the pollution prevention portion of the permit the Village of Cottage Grove only stores a very small pile of roadway cold patch on site. A seasonal compost site is also maintained for the citizens to use. Another practice that is already implemented is the posting of 'No dogs' signs within our parks in order to prevent unnecessary waste deposits. Street sweeping, catch basin cleaning and weekly garbage pick up are a standard part of pollution prevention that is currently implemented by the Village. It is also intended that additional staff training sessions, as needed, will be conducted. Citizens can use the Dane County Clean Sweep program to dispose of hazardous household wastes. *The time frame for implementation of the Pollution Prevention portion of the permit is consistent with the Compliance Schedule included with the permit*